



City of Winter Garden

Engineering Department
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To: All Proposers – City of Winter Garden, Crest Avenue WWTF Expansion Construction Manager At Risk (CMAR) Request for Qualifications
From: Jim Monahan, PE, City Engineer
Date: July 27, 2022
Subject: Addendum No. 2 – RFQ No. 17-025A

This Addendum forms part of the RFQ and modifies or clarifies the original Bid Documents issued on June 20, 2022. Proposers shall acknowledge receipt of the total number of Addenda in their cover letter as required by the RFQ.

The deadline for submitting Proposals **has not changed since Addendum 1**. Qualifications packages must be received at the Winter Garden City Hall, 300 West Plant Street, Winter Garden, Florida 34787, no later than Tuesday, August 2, 2022, at 2:00 p.m. local time.

The deadline for receipt of written inquiries regarding the RFQ **has not changed since Addendum 1**. Inquiries were required to be submitted by email to Bob Bryant at robert.bryant3@atkinglobal.com, by close of business on Tuesday, July 26, 2022.

A copy of the draft Preliminary Design Report (PDR) for the Crest Avenue WWTF Expansion is available through Tuesday, August 2, 2022 at the updated link below. Access will require email login.

<https://filetransferna.atkinglobal.com/message/jjb8ShaDdj40JZhuZQpLj>

Question 2-1: *Per Section 4 - Firm and Staff Experience, we would like to request three additional pages be added to the page limitation above and beyond the set limits for the resumes and project pages.*

Response: The page limit for Section 4 - Firm and Staff Experience is expanded by 3 pages.

Question 2-2: *Are we required to use the Similar Projects & Qualifications Form provided in the RFQ document? Or if the same information is provided on a re-designed project page, does that suffice?*

Response: Use of the Similar Projects & Qualifications Form is not required.

Question 2-3: *If we are required to use the Similar Projects & Qualifications Form, we would like to request 5 additional pages in this section so that we can also include a re-designed project page.*

Response: Use of the Similar Projects & Qualifications Form is not required.

Question 2-4: *Are we to include the References Form provided in the RFQ document in our submission?*

Response: The use of the Reference Form is not required.

Question 2-5: *Are we to include the Noncollusion Affidavit in the RFQ document in our submission? Is this the same as the Conflict of Interest Affidavit that is requested?*

Response: The Noncollusion Affidavit and the Conflict of Interest Affidavit are the same. Provide the Noncollusion Affidavit in an Appendix that includes forms as stated in the responses to Question 2-7 and 2-9.

Question 2-6: *Are we to include the List of Subcontractors Form in the RFQ document in our submission?*

Response: This document is provided as reference. It will become applicable during Guaranteed Maximum Price (GMP) submittal and for any potential early equipment procurement.

Question 2-7: *Are we to include the Drug Free Workplace Form in the RFQ document in our submission?*

Response: Yes.

Question 2-8: *Are we to include a Bid Bond as indicated on Page 21 of the RFQ?*

Response: A Bid Bond is not required for Task Order 1 - Pre-Construction Services. Bid Bonds will be required with GMP submittal and if the City proceeds with early equipment procurement.

Question 2-9: *It mentioned in the RFQ instructions on Page 21 under Acknowledgement of Insurance Requirements, "by signing the Insurance Requirements included in this RFQ"... Are we to sign and include the Limits of Contractor's Liability Insurance form in the RFQ document in our submission?*

Response: Provide Certificates of Insurance per the attached Insurance Requirements. Proposers shall note that the insurance requirements will be reviewed and may be modified during contract negotiations.

Question 2-10: *See below and advise if the updated link will be available via email or Addendum prior to the access expiration date of July 23rd, 2022.*

Response: The link in Addendum 2 provides updated FTP access with an extended expiration date.

Question 2-11: *Reference Page 21 of the RFQ and Addendum No. 1 Questions 1-7. Please confirm a certificate of insurance or other acknowledgement of insurance requirements is NOT required with the RFQ submittal.*

Response: Provide Certificates of Insurance per the attached Addendum 2 Supplement: Insurance - Proposal Requirements. Proposers shall note that the insurance requirements will be reviewed and may be modified during any Contract negotiations.

Question 2-12: *Page 14 of the RFQ indicates "The Appendix A shall include any potential exceptions to the City's Contract/Agreement and all Required Forms." Please provide a listing of the Required Forms that should be provided.*

Response: Appendix A of the RFQ includes the "Required Forms" to be reviewed. Unless otherwise clarified in the Addenda, the Required Forms are intended for use during GMP submittal and for any potential early equipment procurement. The intent is for Proposers to state whether they have any exceptions to these forms or the City's standard agreement language.

Addendum 2 Supplement: Insurance – Proposal Requirements

END OF ADDENDUM NO. 2

CoWG CMAR RFQ No. 17-025A
Addendum No. 2 Supplement
Insurance – Proposal Requirements

Proposer shall provide Certificates of Insurance as specified below. These certifications are subject to change during any contract negotiations associated with this RFQ. These insurance requirements, as well as the City's review or acceptance of the insurance certifications, are not intended to, and shall not in any manner, limit or qualify the liabilities or obligations assumed by a Construction Manager under any future Contracts. Builder's Risk Insurance will be required with GMP submittal or if the City opts to proceed with early equipment procurement.

Insurance carriers providing coverage required herein must be licensed to conduct business in the State of Florida and must possess a current A.M. Best's Financial Strength Rating of A- Class VII, or better.

The City reserves the right to review, reject, or accept any required policies of insurance, including limits, coverage, or endorsements, herein from time to time throughout the term of any Contract resulting from RFQ 17-025A. The City reserves the right, but not the obligation, to review and reject any insurer providing coverage due to its poor financial condition or failure to operate legally.

Provide Certificates of Insurance in an Appendix to the Proposal for the following:

- A. **WORKERS' COMPENSATION:** Workers' Compensation insurance in accordance with Florida Statutes, Chapter 440. Employers Liability to be included with a minimum limit of \$500,000.00 per accident/per disease/per employee.
- B. **COMMERCIAL GENERAL LIABILITY:** General Liability per ISO Form CG0001 or its equivalent, including, but not limited to, coverage for premises and operations, personal injury, products & completed operations, liability assumed under an insured contract, and independent contractors with limits of not less than \$1,000,000.00 each occurrence, \$2,000,000.00 aggregate covering all work performed under this Contract. Construction Manager agrees to endorse City of Winter Garden as an additional insured on the Commercial General Liability coverage.
- C. **BUSINESS AUTOMOBILE LIABILITY:** Business Automobile Liability with limits not less than \$500,000.00 combined single limit for each accident covering all Owned, Non-Owned & Hired automobiles used in the performance of this Contract. In the event Proposer does not own automobiles, Proposer agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.