



**CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
May 15, 2019**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, May 15, 2019 in the First Floor Conference Room.

Agenda Item #1: CALL TO ORDER

Chairman/Community Development Director Steve Pash called the meeting to order at 10:02 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: Chairman/ Community Development Director Steve Pash, Building Official Skip Nemecek, Economic Development Director Tanja Gerhartz, Director of Operations for Public Services Rich Fasano on behalf of Assistant City Manager Jon Williams and City Engineering Consultant Art Miller on behalf of City Engineer Jim Monahan.

Others: Senior Engineer Rob Heaviside, Urban Designer Kelly Carson and Senior Planner Shane Friedman.

ABSENT

Voting Members: City Engineer Jim Monahan and Assistant City Manager for Public Services Jon Williams.

APPROVAL OF MINUTES

Agenda Item #2:

Approval of minutes from regular meeting held on May 8, 2019.

Motion by City Engineering Consultant Miller to approve the above minutes. Seconded by Building Official Nemecek; the motion carried unanimously 5-0.

10:02 am Break in Meeting
10:03 am Meeting Resumed

DRC BUSINESS

Agenda Item #3: Tucker Oaks Commercial - REZONING

Colonial Drive W - 15500

Crawford, Modica & Holt, Chartered Attorneys at Law

Jeff Banker of Highland Engineering, Jimmy Crawford of Crawford, Modica & Holt, Chartered Attorneys at Law, Amanda Rabines of Growth Spotter and John Schmid of Schmid Construction; applicants for the project were in attendance for discussion. The following items were reviewed and discussed:

PLANNING

- 21. **A cross-access easement shall be required to provide access to the out parcel.** Discussion took place regarding placement of the cross-access easement and applicants would like to be placed in the front east side of property. Applicants inquired if adjacent project has determined their cross access connection point? City staff stated not at this time and would like a discussion having the two projects talk about options.
- 28. **Elevations:** Discussed that these items should be discussed in a side bar meeting. Applicants will comply.
- 29. **Landscape & Irrigation Plans**
 - b. **Rear yards shall have the following:** Discussed 6' screen wall and then landscaping to soften the wall. Applicants agreed.
 - iii. **33 three gallon shrubs per 100 L.F. that are 36" tall within one year.** Discussion took place regarding size requirements for shrubs. City advised applicants to determine a landscaping plan and submit for staff review.
Please revise plans to include shrubs along entire rear property. Applicants will comply.

Motion by City Engineer Consultant Miller to have the applicants revise and resubmit the Planned Commercial Development for staff review only. Economic Development Director Gerhartz, seconded; the motion carried unanimously 5-0.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 10:09 a.m. by Chairman/ Community Development Director Steve Pash.

APPROVED:

ATTEST:



Chairman, Steve Pash



DRC Recording Secretary, Colene Rivera