



**Planning and Zoning Board
Regular Meeting Minutes
January 11, 2021**

1. CALL TO ORDER

Chairman Will Hawthorne called the meeting of the City of Winter Garden Planning and Zoning Board to order at 6:30 p.m. in the City Hall Commission Chambers. A moment of silence was followed by the Pledge of Allegiance.

Quorum was declared present.

Present: Chairman Will Hawthorne, Board Members Joseph Dunn, Jr., Mark Hide, and Steve Ambielli attended in person. Co-Chairman Chris Lee and Board Member Gabe Kotch attended remotely via the Go-To Webinar.

Absent: None

Staff Present: City Attorney Dan Langley, Community Development Director Steve Pash, Urban Designer Kelly Carson, IT Director Chad Morrill and Recording Secretary Edlyn Gonzalez.

Attendees: Jenelle Schmidli of The Platting Queen LLC, Phillip Hollis of PMJS Development and Wilke Wagner attended remotely via the Go-To Webinar.

2. APPROVAL OF MINUTES

Motion by Board Member Dunn to approve the regular meeting minutes of December 7, 2020. Seconded by Board Member Hide and carried unanimously 6 – 0.

ORDINANCE

3. Ordinance 21-05 – Neon Signs in the Historic District

Winter Garden Downtown Historic District Overlay Area

Urban Designer Kelly Carson presented a request for an ordinance amending Chapter 98, Article VII of the Code of Ordinances regarding signage permitted for commercial properties within the City of Winter Garden Historic Downtown District Overlay; clarifying requirements pertaining to new neon signs; and amending a reference to the City's sign code. Staff recommends approval of ordinance 21-05.

Board Members confirmed that this amendment will pertain to requirements for permanent exterior signage on a case by case basis. Board Members also received clarification that the Architectural Review and Historic Preservation Board will not be requiring an additional review on future cases.

Motion by Co-Chairman Lee to approve Ordinance 21-05 subject to staff conditions. Seconded by Board Member Dunn and carried unanimously 6 – 0.

PRELIMINARY PLAT / FINAL PLAT / LOT SPLIT

4. **1577 & 894 Beard Road (Winter Garden Storage) Pre-plat**
25-22-27-0000-00-052 & 25-22-27-0000-00-002

Community Development Director Pash presented a request to postpone this item to the next scheduled P&Z meeting on February 1, 2021.

Motion by Board Member Kotch to postpone the Pre-Plat located at 1577 & 894 Beard Road to the February 1st 2021 meeting. Seconded by Board Member Dunn and carried unanimously 6 – 0.

PRELIMINARY PLAT / FINAL PLAT / LOT SPLIT

5. **1001 W Plant Street (Found Life PUD/Golden Pond) Pre-plat**
22-22-27-0000-00-009

Community Development Director Pash presented a request to postpone this item to the next scheduled P&Z meeting on February 1, 2021.

Motion by Board Member Kotch to postpone the Pre-Plat located at 1001 W Plant Street to the February 1st 2021 meeting. Seconded by Board Member Dunn and carried unanimously 6 – 0.

Adjournment

Chairman Will Hawthorne adjourned the meeting at 6:43 pm. Adjourned to the regular Planning and Zoning Board meeting on Monday, February 1, 2021 at 6:30 p.m. in City Hall Commission Chambers, 300 W. Plant Street, Winter Garden, Florida.

ATTEST:

APPROVED:

/S/

/S/

Recording Secretary Edlyn Gonzalez

Chairman Will Hawthorne