

CITY OF WINTER GARDEN
Classification Description

Pay Level: 114
Job Code: 846

CLASSIFICATION TITLE: Senior Mechanic II
DEPARTMENT: Administration/Fleet Maintenance

FLSA Status: N
Union Status: N/A

WORK OBJECTIVE

Performs highly skilled mechanical work analyzing and diagnosing problems, inspecting and/or repairing detective parts. Performs preventative maintenance on automobiles, light and heavy-duty trucks, tractors, graders, fire trucks, pumps, gas compressors, sanitation hydraulic packer trucks, and other related equipment. Employee works under general supervision using independent judgment and initiative as a method of repair after receiving a work order. Work is reviewed by the Fleet Manager while in progress and at the completion of the job. Must be available to work night, weekend and holiday shifts. This position may supervise other employees as assigned. This position reports to the Fleet Maintenance manager.

ESSENTIAL FUNCTIONS

- Diagnoses and identifies vehicle component flaws requiring repair.
- Performs complete overhaul and repairs on automobiles, light and heavy mowers, and other gasoline or diesel, pumps, compressor and mechanical equipment.
- Inspects, adjusts, and replaces necessary units and related parts including valves, pistons, main bearing assemblies, cooling, fuel and exhaust systems, bearings, bushings, and seals.
- Tunes motors using standard testing equipment.
- Repairs and overhauls brakes, transmissions, differentials, and front and rear axle assemblies.
- Repairs and installs hydraulic controls.
- Takes down, repairs, and reassembles air and gas compressors, pumps, and related equipment.
- Inspects, repairs, overhauls, and assembles automotive electric equipment such as generators, distributors, and starters.
- Assist and train lower level mechanics.
- Uses hand and power driven tools and equipment such as grinders, fender hammers, sanders, drill presses, lathes, testing and welding equipment, and other garage and mechanical shop tools and equipment.
- Completes work orders and requisitions for needed parts.
- Operates various equipment and vehicles in performance of duties.
- May perform welding duties associated with tasks.
- Performs other assigned duties as required.

MINIMUM QUALIFICATIONS

- Automotive Service Excellence (ASE) Master Level Auto and Heavy Truck certification required; Emergency Vehicle Technician levels 1 – 6 desired.
- Graduation from high school with additional technical school training in mechanical repair; Associates degree desired.
- Minimum of ten (10) years experience in heavy truck; equipment and automotive and light truck repair.
- Must possess a valid Florida "CDL" Class B license with air brake endorsement.

Exceptions to the minimum qualifications must be reviewed by the Human Resources Director and approved by the City Manager prior to job offer.

KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of the construction, assembly, adjustment, and maintenance of a wide variety of automobiles, trucks, diesel motors, and other general and specific automotive and diesel equipment.
- Considerable knowledge in the repair and service of automotive and truck air conditioning systems.
- Considerable knowledge of the occupational hazards and safety precautions of the trade.

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- Considerable knowledge of all types of shop tools such as drills, presses, grinders, micrometers, boring bars, reamers, brake relining, and drum grinding machines, and valve re facing and seat grinding tools.
- Ability to provide outstanding levels of customer service reflecting the qualities of Responsiveness, Ownership, Respectfulness and Professionalism.
- Ability to diagnose engines, equipment, pumps, turbines, and compressors.
- Ability to detect by inspection any broken part or improperly adjusted part of assembly.
- Ability to keep records of repairs and service operations and to make reports.
- Ability to follow oral and written instructions accurately.
- Ability to read and understand maintenance manuals for all motors and equipment being maintained or repaired.
- Ability to perform work outdoors under adverse weather conditions.
- Skill in the application of methods and techniques used in the automotive and diesel mechanic craft.
- Skills in the care and use of pertinent tools, equipment, and facilities.
- Skill in the field of metal fabrication and welding of mig tig and stick as needed.
- Ability to use and understand ECM testing equipment.

PHYSICAL REQUIREMENTS

Tasks involve the intermittent performance of physically demanding work, typically involving some combination of climbing ladders, reaching, bending, stooping, kneeling, crouching, standing and making continuous hand/arm movements. May also require lifting, carrying, pushing or pulling of objects and materials weighing (20-50lbs).

ENVIRONMENTAL REQUIREMENTS

Tasks are performed in indoor and outdoor environments. Due to the nature and location of the work environment, tasks include potential for prolonged exposure to disagreeable elements, e.g., heat, humidity, inclement weather. Some tasks include working in and around moving vehicles and associated vehicle/equipment areas, where heightened awareness to surroundings and adherence to established safety precautions is essential in avoidance of injury or accidents.

The City of Winter Garden is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the City of Winter Garden provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

I have read and understand this classification description and hereby certify that I am qualified to perform this job, with or without reasonable accommodation.

Name (Print)

HR Representative Name/Supervisor's Name (Print)

Employee Signature

HR Representative Name/Supervisor's Signature

Date

Date