WINTER GARDEN

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD
REGULAR MEETING MINUTES
NOVEMBER 8, 2016

1. CALL TO ORDER

Chairman Derek Blakeslee called the meeting of the Community Redevelopment Agency Advisory Board to order at 5:02 pm in City Hall's 3rd Floor Conference Room

2. ROLL CALL AND DETERMINATION OF QUORUM

A quorum was declared present at 5:02 pm.

Members Present: Chairman Derek Blakeslee, Vice-Chairman Nick Asma, and Board Members: Larry Cappleman, Tim Keating, and Donald Wingate

Members Absent: George Spigener (excused) and Daniel Starks (excused)

City Staff: City Manager Mike Bollhoefer, Economic Development Director Tanja Gerhartz, Community Development Director Steve Pash, and Recording Secretary Kathleen Rathel

3. APPROVAL OF MINUTES

Motion by Nick Asma to approve the regular meeting minutes of June 14, 2016. Seconded by Tim Keating the motion carried unanimously 5-0.

4. INTRODUCTION OF NEW MEMBERS

The Board and Staff went around the table introducing themselves. Economic Development Director Gerhartz suggested a workshop at the December 13, 2016 meeting to go over the role, responsibilities and authority of the board, CRA Plan, Sunshine Law, and Board Ethics.

5. DISCUSS RECOMMENDATIONS FOR ADDITIONAL MEMBERS

The Board reviewed and discussed the applications on hand for two possible additional members to the CRA Advisory Board and the qualifications that the majority must live, own property or a business within the CRA district. Out of the current seven members, five already qualify.

Motion by Nick Asma for recommendation to the CRA to appoint Tara Moore to the CRA Advisory Board. Seconded by Tim Keating the motion carried unanimously 5 – 0.

Economic Development Director Gerhartz noted the CRA has an additional member that can be appointed.

Motion by Nick Asma to recommend Larry Cappleman as the seventh member of the CRA. Seconded by Tim Keating the motion carried unanimously 5 – 0.

6. DISCUSSION

- City Manager Bollhoefer discussed the Shepard's Hope farmers market and garden located at 455 9th Street. A site plan was handed out to the Board and Staff. *(See Exhibit 'A')*
- The Board was invited to attend the Parking Garage Grand Opening on November 12, 2016 at 10:00 a.m.

7. ADJOURNMENT

CRA Advisory Board Meeting was called adjourned at 5:27 pm.

ATTEST:

Kathleen Rathel

Recording Secretary Kathleen Rathel

APPROVED:

Chairman Derek Blakeslee