

SECTION 00020

ADVERTISEMENT FOR BIDS  
FOR  
CITY OF WINTER GARDEN  
CREST AVENUE WWTP FILTER IMPROVEMENTS

NOTICE IS HEREBY GIVEN: That sealed bids will be received by the City of Winter Garden, at 300 West Plant Street, Winter Garden, Florida 34787; until **January 17, 2017 at 2:00 p.m.**

Any bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a bid is received will be resolved against the Bidder.

Bid opening will be promptly at **2:00 p.m. on January 17, 2017** at the City of Winter Garden, 300 West Plant Street, Winter Garden, Florida 34787, at which time all bids received will be publicly opened and read aloud.

DESCRIPTION OF WORK: All work for the Project shall be constructed in accordance with the Drawings and Specifications prepared by Tetra Tech and the proposed improvements will be awarded and constructed, if award is made, under one Contract. Bids shall be submitted for furnishing, delivering, and installing all materials, equipment and services, including labor, for the Work described.

The intent of the project is for the City of Winter Garden to replace the existing traveling bridge filters with disk filters at the Crest Avenue Wastewater Treatment Plant (Crest Ave WWTP). The project generally includes furnishing all labor, materials, equipment, restoration, and incidentals to install two (2) disk filters manufactured by Kruger, Nova, or Xylem, and decommission and demolish one (1) existing filter structure that contains two (2) traveling bridge filters. Also included is temporary erosion and sediment control as required by governing authorities. Landscape restoration activities include sodding and mulching to match preconstruction quality and quantity. MBE/DBE/WBE participation is encouraged.

Each bidder will be required to purchase a bid package from Tetra Tech and be a Registered Plan Holder prior to submitting his/her/its bid and have a representative attend a MANDATORY PRE-BID MEETING. The Mandatory Pre-Bid Meeting is scheduled for **2:00 p.m. on January 4, 2016** at the Winter Garden City Hall, 300 West Plant Street, Winter Garden, Florida, 34787. Bidders who have not purchased bid packages from Tetra Tech prior to submitting their bids and do not have a representative attend the Mandatory Pre-Bid Meeting shall be disqualified.

PROJECT SITE VISITATION: The project site will be available to each bidder on **December 21, 2016 between 10:00 a.m and 2:00 p.m., December 28, 2016 between 10:00 a.m and 2:00 p.m.,** or on **January 4, 2016** immediately following the MANDATORY PRE-BID MEETING.

ELECTRONIC BIDDING DOCUMENTS (PROJECT MANUAL AND DRAWINGS, PDF FORMAT) can be purchased and reviewed at:

Tetra Tech  
Attn: Susie Cruz  
201 East Pine Street, Suite 1000  
Orlando, Florida 32801  
Phone: (407) 480-3965 Fax: (407) 839-3790

The City of Winter Garden reserves the right to accept or reject, in part or total, any or all bids and to waive any informalities as deemed in the best interest of the City. All bids must be marked on the outside of the envelope with the bid name, the time and date of opening. It shall be the BIDDER'S responsibility to ensure that proposals are delivered to the above address by the appointed time.

A payment in cash or check payable to Tetra Tech will be required for each complete set of Bidding Documents. This payment represents reproduction and handling costs and is non-refundable:

A.	Complete Set of Bidding Documents (Project Manual and Drawings, PDF format)	\$ <u>23.48</u>
B.	Florida Sales Tax (6.5%)	\$ <u>1.52</u>
	<b>Total Cost of Complete Set of Bidding Documents</b>	\$ <u>25.00</u>

Bids shall be prepared from complete Bidding Documents. Questions will be accepted up to seventy-two (72) hours before bid time. Addenda will be sent via e-mail to all parties recorded by Tetra Tech as having received complete sets of Bidding Documents up to twenty-four (24) hours before bid time.

A request including the name, address, email address, and telephone numbers of the purchaser shall be required to purchase a set of Bidding Documents. Anyone purchasing a complete set of Bidding Documents must indicate whether they are a general contractor, subcontractor, manufacturer, or supplier. Only complete sets of the Bidding Documents will be distributed. Only registered holders of complete full-size sets of the Bidding Documents will receive addenda.

**BID BOND:** A certified check or Bid Bond shall accompany each Bid. The certified check or Bid Bond shall be for an amount not less than five percent (5%) or the Bid Price and shall be made payable to the City as a guarantee that the Bidder will not withdraw his bid for a period of ninety (90) days after Bid closing time.

**PERFORMANCE AND PAYMENT BONDS:** In the event the Contract is awarded to the Bidder, he will thereafter enter into a written contract with the City and furnish a Payment and

Performance Bond in an amount equal to 120% of the contract price, in strict accordance with Section 255.05 of Florida Statutes. Failing to do so, he will forfeit his bid security.

Payment and Performance Bond shall be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Florida.

**BID SUBMITTAL:** A single bid shall be submitted for each portion of the work. The contract will be awarded pursuant to the requirements of applicable state and federal laws and regulations.

Bids shall be enclosed within a sealed envelope on the form provided in the Project Manual, Division 0: Bidding Documents, Section 00300, complete with all supporting documentation. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, Bid Number 16-011 and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bids must be received not later than the time set forth herein. Submittal of a Bid in response to this Invitation to Bid constitutes an offer by the Bidder. Bids that do not comply with these requirements may be rejected at the option of the City. The City will not be responsible for any lost or late arriving bids sent via the U.S. Postal Service or other delivery services. Mailed bids shall be sent to the attention of Mr. Donald Cochran, Assistant to the City Manager for Public Services, City of Winter Garden, 300 West Plant Street, Winter Garden, Florida 34787.

**DEFINITIONS:** Terms used in this "Advertisement for Bids" which are defined in the Bidding Documents shall have the meanings assigned to them by the Bidding Documents.

**AWARD OF CONTRACT(S):** If the Contract is to be awarded, it will be awarded on the basis of the most responsive, responsible and lowest "Total Bid" from a responsible and qualified Contractor licensed to perform such work in the State of Florida. Additive Alternates associated with the project may be considered in conjunction with the bid price submitted for this project in determining the lowest responsive bidder and Total Bid. The Successful Bidder who is awarded the Contract will be required to perform the Work as a Prime Contractor and self-perform 50-percent of the project.

The City reserves the right to waive technicalities or irregularities, to reject any or all bids, and to accept that Bid which is in the best interest of the City.

**CITY OF WINTER GARDEN, FLORIDA**  
300 West Plant Street  
Winter Garden, Florida 34787

END OF SECTION