



**PLANNING AND ZONING BOARD  
REGULAR MEETING MINUTES  
MAY 6, 2019**

**1. CALL TO ORDER**

Vice-Chairperson Rachel Saunders called the meeting of the City of Winter Garden Planning and Zoning Board to order at 6:30 p.m. in the City Hall Commission Chambers. A moment of silence was followed by the Pledge of Allegiance.

Quorum was declared present.

**Present:** Vice-Chairperson Rachel Saunders and Board Members: Henry Haddock, Gerald Jowers, Gabriel Kotch, Chris Lee, and Matthew Matin

**Absent:** Chairperson Will Hawthorne (excused)

**Staff Present:** City Attorney Kurt Ardaman, Community Development Director Steve Pash, Urban Designer Kelly Carson, Senior Planner Shane Friedman, and recording secretary Kathleen Rathel

**2. APPROVAL OF MINUTES**

**Motion by Gerald Jowers to approve the regular meeting minutes of April 1, 2019.**

**Seconded by Matt Matin and carried unanimously 6 – 0.**

**ANNEXATION / FUTURE LAND USE MAP AMENDMENT / REZONING (PUBLIC HEARING)**

**3. 8 N. Highland Avenue – City of Winter Garden, PCD REZONING**

Urban Designer Carson stated that Staff requests postponement of 8 N. Highland Avenue to a date uncertain. Item was postponed.

**4. 1061, 1063, & 1065 Tildenville School Road – Crown Property Holdings, PCD REZONING/FLU**

Urban Designer Carson stated that Staff requests postponement of 1061, 1063, and 1065 Tildenville School Road to a date uncertain. Item was postponed.

**PRELIMINARY PLAT / FINAL PLAT / LOT SPLIT**

**5. 1020 E. Crest Avenue – Donald Harrison Kelley, Jr, LOT SPLIT**

Senior Planner Friedman presented a lot split/reconfiguration request for the properties located at 1020 E Crest Avenue and 990 E Crest Avenue. The northernmost property, 1020 E Crest Avenue, is approximately 6 acres and is zoned R-1. The southern property, 990 E Crest Avenue, is approximately 2.5 acres and is zoned R-1. Both properties are developed with single family homes. The owner of 1020 E Crest Avenue is going to sell 2 acres to 990 E Crest Avenue and, with this reconfiguration, the existing drainage ditch will become the new property boundary. The drainage ditch will also be dedicated as a 20-foot drainage

