



CITY OF WINTER GARDEN

CITY COMMISSION REGULAR MEETING MINUTES

February 27, 2020

A **REGULAR MEETING** of the Winter Garden City Commission was called to order by Mayor Rees at 6:30 p.m. at City Hall, 300 West Plant Street, Winter Garden, Florida. An Opening Invocation and Pledge of Allegiance given.

Present: Mayor John Rees and Commissioners
Lisa Bennett – District 1 Bob Buchanan – District 2
Mark A. Maciel – District 3 Colin Sharman – District 4

Also Present: City Manager Mike Bollhoefer, City Attorney A. Kurt Ardaman, City Clerk Angee Grimage, Assistant City Manager of Administrative Services Frank Gilbert, Assistant City Manager of Public Services Jon Williams, Community Development Director Stephen Pash, Economic Development Director Tanja Gerhartz, Finance Director Laura Zielonka, Information Technology Director Chad Morrill, Fire Chief Matt McGrew, and Police Chief Stephen Graham

1. **APPROVAL OF MINUTES**

Motion by Commissioner Buchanan to approve regular meeting minutes of February 13, 2020. Seconded by Commissioner Bennett and carried unanimously 5-0.

2. **SECOND READING AND PUBLIC HEARING OF PROPOSED ORDINANCES**

- A. **Ordinance 20-13:** AN ORDINANCE OF THE CITY OF WINTER GARDEN, FLORIDA, AMENDING ORDINANCE 19-52, THE CITY OF WINTER GARDEN FISCAL YEAR 2019-2020 BUDGET TO CARRY FORWARD PRIOR YEAR APPROPRIATIONS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 20-13 by title only. Finance Director Zielonka stated that this Ordinance amends the current year budget. It carries forward prior year appropriations for projects budgeted for the last fiscal year, but not completed by the end of the fiscal year.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to adopt Ordinance 20-13. Seconded by Commissioner Bennett carried unanimously 5-0.

- B. **Ordinance 20-15:** AN ORDINANCE BY THE CITY WINTER GARDEN, FLORIDA, AMENDING CHAPTER 18, ARTICLE II OF THE CITY OF WINTER GARDEN CODE OF ORDINANCES TO CREATE LOCAL AMENDMENTS TO THE FLORIDA BUILDING CODE; CREATING A NEW SECTION 18-63 TO REQUIRE MASONRY BLOCK, METAL, OR CONCRETE

EXTERIOR AND INTERIOR LOAD BEARING WALLS IN CERTAIN STRUCTURES; CREATING A NEW SECTION 18-64 TO REQUIRE VERTICAL ACCESSIBILITY IN CERTAIN MULTI-FAMILY STRUCTURES HAVING TWO OR MORE FLOORS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, TRANSMITTAL AND AN EFFECTIVE DATE

City Attorney Ardaman read Ordinance 20-15 by title only. Community Development Director Pash stated that this ordinance creates two new chapters in Section 18. He noted that Section 18-63 requires the first floor of commercial offices and multi-family buildings under construction require masonry block, concrete, or metal. Section 18-64 requires that multi-family structures with two or more floors, containing ten or more dwelling units provide an elevator. There is also a provision allowing developers of multi-family projects containing less than 50 total dwelling units request a waiver from that section for an elevator and also if they are constructing affordable housing. Staff recommends approval of Ordinance 20-15.

Commissioner Buchanan inquired as to the reasoning required to waive the elevator installation. Mr. Pash explained that it would make the project unaffordable in cases of 50 or less units.

Mayor Rees opened the public hearing; hearing and seeing none, he closed the public hearing.

Motion by Commissioner Buchanan to adopt Ordinance 20-15. Seconded by Commissioner Bennett carried unanimously 5-0.

3. **REGULAR BUSINESS**

- A. Recommendation to approve the reduction and removal of Code Enforcement liens for 13728 Fox Glove Street (Code Case: 10-1549 and 17-155), subject to conditions
Community Development Director Pash informed that the requestor needs to postpone to a date uncertain as they continue to work with the bank.

Motion by Commissioner Sharman to POSTPONE reduction and removal of Code Enforcement liens for 13728 Fox Glove Street (Code Case: 10-1549 and 17-155) to a date uncertain. Seconded by Commissioner Maciel and carried unanimously 5-0.

- B. Recommendation to approve Authorization to Dispose of Surplus Vehicles and Equipment
Assistant City Manager of Administrative Services Gilbert noted that a list of equipment, vehicles, and property no longer useable or needed by the City was included for City Commission consideration. He stated that these items are either obsolete or no longer operational and requests disposal of the items through an auction. Staff recommends declaring the list of items surplus and authorizing their sale and disposal in a manner as determined by the City Manager.

There was discussion that the auctioneer would be Gideon, an Auctioneer in Apopka.

Motion by Commissioner Buchanan to approve authorization to dispose of surplus vehicles and equipment. Seconded by Commissioner Sharman and carried 5-0.

- C. Recommendation to approve the Sarasota County Piggy-Back Contract with Engineered Spray Solutions, LLC and authorize a purchase order in the amount of \$650,000 for Sanitary Sewer Manhole and Stormwater Structure Lining Services

Assistant City Manager of Public Services Williams stated that this request piggybacks the Sarasota County contract with Engineered Spray Solutions. This is for the restoration of fiberglass manholes along Ninth Street and State Road 50. He indicated that \$650,000 in funding was included in the budget for this fiscal year. Staff requests issuing a purchase order for the full amount, but releasing an initial work order for \$69,134.10 for the rehabilitation of two manholes along Ninth Street. Then release remaining balance after work is complete and accepted for the two manholes. Staff recommends approval.

Commissioner Sharman inquired about this method of repairing manholes and its longevity in comparison to other methods. Mr. Williams responded that these are actually for the sanitary sewer manholes and described the current process, which extends the service life. Discussion ensued on savings utilizing the different methods.

Motion by Commissioner Sharman to approve Sarasota County Piggy-Back Contract with Engineered Spray Solutions, LLC and authorize purchase order amount of \$650,000 for Sanitary Sewer Manhole and Stormwater Structure Lining Services. Seconded by Commissioner Maciel and carried unanimously 5-0.

- D. Recommendation to approve SPECIAL EVENT – Annual Garden Community Choir Wine Walk - March 19, 2020 - 6:00 p.m. to 9:00 p.m.

Community Development Director Pash stated that this special event request is for the Garden Community Choir annual wine walk in downtown Winter Garden; Thursday, March 19, 2020. The event would be the same as previous years; utilizing the pavilion for registration, set up at 4:00 p.m., wine walk from 6:00 p.m. to 9:00 p.m. with an additional hour for cleanup. He described event activities; noting 13 merchants. Staff recommends approval.

Motion by Commissioner Sharman to approve special event Annual Garden Community Choir Wine Walk on Thursday, March 19, 2020 from 6:00 p.m. to 9:00 p.m. Seconded by Commissioner Bennett and carried unanimously 5-0.

4. **MATTERS FROM PUBLIC**

Charlie Mae Wilder, 813 E. Bay Street, Winter Garden, Florida stated that the East Winter Garden Community of Love Outreach Ministry discovered there was no headstone for the

late Commissioner Mildred Dixon. She indicated that their organization plans to have this completed by March 14, 2020 for presentation at their Annual Retirees and Friends of Orange County Community Action Head Start event. She offered that this is an opportunity for those who so desire to show their goodwill toward this effort.

There was discussion on getting a total cost so this item could be included for consideration at the next City Commission agenda.

5. **MATTERS FROM CITY ATTORNEY** – There were no items.

6. **MATTERS FROM CITY MANAGER**

Winter Garden Art Association Gala Reschedule

City Manager Bollhoefer noted that the Winter Garden Art Association wishes to reschedule their gala for Friday, March 20, 2020. There were no noted objections.

Road Closures for Street Resurfacing

City Manager Bollhoefer indicated that he distributed an updated list of projects.

Charter Review Information Sheet

City Manager Bollhoefer stated that due to Charter Amendment questions set to appear on the upcoming March Election ballot, the City Attorney's office is working to provide an information sheet for posting on the City's website.

7. **MATTERS FROM MAYOR AND COMMISSIONERS**

Commissioner Maciel thanked organizers of the Proud Heritage Exhibit.

Commissioner Buchanan spoke of the planting of 1,000 Trees for 1,000 Years Event at Tucker Ranch, the turnout, and people's excitement over happenings there.

Mayor Rees noted that the 1,000 Trees for 1,000 Years Event at Tucker Ranch was very nice event and thanked City staff for their efforts.

The meeting adjourned at 6:46 p.m.

ATTEST:

APPROVED:

/s/
City Clerk Angee Grimmage, CMC

/s/
Mayor John Rees